

# Marion Road Gun Club

## Requirements for Use of Club Property or Ranges by Outside Agencies

This document outlines the conditions and prerequisites for person(s) or organizations (other than club members and their guests) using any range or portion of the club property for commercial (for profit) or non-profit (or not for profit) instruction or organized training.

The training event organizer (referred to as “organizer” throughout) is required to present their completed application for range use at the monthly club business meeting at least 30 days in advance of the desired range use date. The organizer should be prepared to address questions about the purpose of the event, safety planning, trainer qualifications, the event plan or agenda, any prerequisites for participation, logistical support and insurance coverage at this meeting. A motion may be made to permit the requested training, discussion following with a vote called during the meeting.

MRGC expects to receive financial compensation for permitting the use of any range to an outside group. This includes use of any portion of the club’s property or facilities. The base fee for the use of any single range is \$300.00 per day. This fee may be raised by the club’s officers at any time and without notice.

MRGC will be held harmless from liability for accidents or the activities of any group(s) while they are using the facilities or while on, traveling to, or from the club property. These activities include training events or training classes by private individuals or groups who are either members or non-members of MRGC.

MRGC **requires** the following information from the event organizer or responsible party:

- a. Contact information including full name, mailing address, telephone number and email address.
- b. Qualifications of the event sponsor and any instructors: MRGC requires that anyone providing instruction in an organized class on club property possess qualifications from a recognized agency, i.e., NRA Certified Pistol Instructor, USCCA Certification, etc.  
(Certifications must be supplied and on file in the club’s business office with the instructor’s application for range use. Military or LEO “experience” is not sufficient qualification to hold training classes on MRGC property)
- c. Copy of business liability insurance or commercial general liability insurance (CGL) agreeable to the officers of MRGC (president, vice president or secretary/treasurer) with MRGC **listed as an insured**.
- d. A complete review of the MRGC Range Safety Rules and “hot/cold protocols” must be included in the instructor’s agenda for training at the beginning of the class or range activity.
- e. Emergency medical equipment provided on the range utilized and instructions for EMS personnel to access the range must be pointed out to participants prior to any training.
- f. There will be a certified, trained instructor or range master (Range Safety Officer) on site at all times. The ratio of instructors is not to be greater than 1 to 15. If trainers have

more than 15 students/attendees in a class they will be required to have additional instructors/safety officers on site.

- g. Any training event will be open to MRGC members provided the member(s) meet prerequisites for attending or completing the course.
- h. Event organizer will specify the amount of time and which range or ranges are expected to be in use, including set-up and teardown. A start time for the set-up, start time for the registration and a start time for the training with expected end times should be supplied.

**Questions:**

- 1.) Will trained medical personnel be in attendance? If so, what are their qualifications to render assistance in the case of an emergency?
- 2.) What certifications or acknowledgement of successful completion of the training would each participant receive or qualify for? How will they receive this and are there any additional charges associated with the procurement of the certification?

The above information must be included in a written application for inclusion in the club's monthly business meeting agenda. (see attached)

If MRGC agrees to permit the event, we will expect every person involved, including the organizers, to sign an approved and supplied "release of liability" (copy included in the event application form) to minimize exposure to MRGC. Signed releases from class participants does not release the event agent from supplying MRGC with a copy of their business liability insurance or commercial general liability insurance, with Marion Road Gun Club listed as an insured. MRGC will expect the event agent to be liable for any and all damage to MRGC property. Including but not limited to target stands, uprights, etc.

Organizations Exempt from these requirements due to agreements predating the requirements:

**Organizations with established training agreements:**

*Appleseed Project has a pre-existing arrangement.*

*ACE Academy Pistol Team has a pre-existing arrangement.*

## Marion Road Gun Club Range Use Application (non-member form)

Please print legibly in the spaces provided:

- 1.) Contact information including full name, mailing address, telephone number and email address.

\_\_\_\_\_

First Name & Last Name

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

Mailing Address Street

\_\_\_\_\_

Mailing Address City

\_\_\_\_\_

State

\_\_\_\_\_

Email Address

- 2.) List the Qualifications of the event sponsor and any instructors.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy of business liability insurance or commercial general liability insurance (CGL) attached?

Qualifications of staff/trainers to render medical assistance:

\_\_\_\_\_

Fees or rate charged per attendee for the training provided: \_\_\_\_\_

Range requested for use: Pistol Bay 1  Pistol Bay 2  General Purpose Range

75 Yard Pistol Range  100 Yard Rifle Range  200 Yard Rifle Range  Other

Times ranges expected to be in use: Start - \_\_\_\_\_ End - \_\_\_\_\_

Mail this completed application to:

Marion Road Gun Club, ATTN: President, PO BOX 777, Macon, Georgia 31202.

Range Training Use Application Jan 2020